



JOB DESCRIPTION

JOB TITLE:	Community Coach (2 positions available)
HOURS:	Part-time (21-28 hrs per week) Includes some evenings and weekends
CONTRACT:	Permanent
SALARY BAND:	FTE £23,500 - £25,500 per annum + business expenses
LOCATION:	1x East Hampshire (Portsmouth, Havant, Waterlooville, Petersfield) 1x New Forest
CLOSING DATE FOR APPLICATION:	Friday 5 th December 2025, 9am
INTERVIEW DATE:	W/C 8 th December 2025

ROLE OVERVIEW

Hampshire Cricket Board is responsible for growing recreational cricket in Hampshire. We aim to inspire girls and boys to play cricket through the delivery of school, club and community-based programmes. Specific priorities include growing women and girls' cricket and making the game more accessible to people from diverse urban communities.

Community Cricket Coaches are required to have excellent communication skills, be well organised and have an infectious passion for sport to engage and inspire young people, parents, teachers and community leaders, through cricket. The main focus will be to deliver school and community-based coaching sessions, such as Chance to Shine (CTS), All Stars Cricket/Dynamos Cricket and HCB holiday courses.

ROLES AND RESPONSIBILITIES

- Deliver key strategic programmes such as CTS, CTS Street, Wicketz and Super 1s. Delivery will be primarily based within a set geographical area with some work and travel required county and country wide.
- Design and deliver coaching sessions in different environments, including primary and secondary schools and the community.
- Establish and maintain strong relationships with all stakeholders.
- Deliver assemblies and teacher training sessions.
- Ensure accurate records are kept and logged in accordance with funding partners' requirements.

- Identify and record individual or group case studies for promotional and monitoring/evaluation purposes.
- Deliver on, and support the planning of, HCB holiday courses.
- Support matchday activation at Utilita Bowl throughout the summer months.
- Be prepared to undertake any other duties as required

PREFERRED SKILLS, KNOWLEDGE AND EXPERIENCE

- Experience of delivering coaching programmes in schools, urban areas and to a wide range of audiences.
- An understanding and experience of working with people from disadvantaged communities
- The ability and passion to engage new participants in school and community activities.
- An understanding and experience of working within a club and youth cricket environment (desirable).
- Confident in delivering presentations to groups of people i.e. school assemblies/teacher training.
- Effective communication skills in a variety of formats e.g. face to face, phone and e-mail.
- Ability to work independently and as part of a team.
- Adaptable nature to accommodate flexible working patterns to meet the demands of the programme.
- Strong organisational and planning skills.
- Efficient time management.
- Computer literate and effective user of Excel, PowerPoint and other Microsoft programmes.

QUALIFICATIONS

- ECB level 2, UKCC2 or Core Coach
- ECB DBS
- First Aid training
- ECB Safeguarding certificate
- Ability to travel independently between sites (Full and valid driving licence and access to a car)

WORKING HOURS

The normal working days will be Monday-Friday, working part time (approx. 21-28 hours). The majority of working hours will be between 9.00am and 5.00pm, however you will be required to work evenings and weekends as and when the role requires.

This job description outlines the principal accountabilities/main duties relating to this post.

However, the post holder may be required to undertake other duties not detailed above, as directed.

SAFEGUARDING STATEMENT

Hampshire Cricket Board is committed to safeguarding and protecting the children and young people that we work with. As such, all posts are subject to a safer recruitment process, including the disclosure of criminal records and vetting checks. We ensure that we have a range of policies and procedures in place which promote safeguarding and safer working practice across our services.

EQUAL OPPORTUNITIES

We are committed to employment practices and behaviours that encourage diversity, promote equality of treatment and eliminate unlawful and or unfair discrimination. If you would like to request any accommodations from application through to interview, please email emily.munro@utilitabowl.com. We do not accept any unsolicited agency resumes.